



**CITY OF LEON VALLEY
SIGN CODE UPDATE ADVISORY COMMITTEE MEETING**

City Hall – Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, May 13, 2019

MINUTES

The Sign Code Update Advisory Committee met on the 13th day of May, 2019, at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

6:31 p.m. Call to Order by Committee Member Ken Hillje and Announcement of a Quorum.

The Following Committee Members were Present:

Ken Hillje	Larry Proffitt (7:20)	Phillip Riddle	
Mary Key	Tina Chasan	Shirley Jonas	William Cox

Also in Attendance were:

Planning & Zoning Director Brandon Melland and City Councilwoman Dr. Catherine Rodriguez.

April 8, 2019, Meeting Minutes: There was a discussion to approve the minutes from the April 8th meeting. Motion to approve meeting minutes made by Shirley Jonas and seconded by Phillip Riddle. Motion carried unanimously.

Discussion and Possible Action Regarding Staff Directed Revisions to the City's Regulations for Commercial Signage; Monument and Freestanding Made During the April 8, 2019 Sign Code Update Advisory Committee Meeting. Mark-ups were not provided at this time and committee members did not have any additional changes to the staff directed revisions.

Presentation, Discussion, and Possible Action Regarding Revisions to the City's Regulations for Commercial Signage; Multi-tenant Signs. Staff Liaison, William Cox facilitated a presentation of multi-tenant signage which specifically included examples of Leon Valley businesses. Planning & Zoning Director, Brandon Melland discussed zoning, construction, location, size, and scaling of multi-tenant signage. Committee members provided staff direction for future mark-up. Tina Chasan made a motion to accept the staff directed revisions as discussed and recorded by William Cox. Motion was seconded by Shirley Jonas. Motion carried unanimously.

Citizens to be Heard. None

Other Announcements. Committee Member Ken Hillje discussed the date of the next meeting on May 27, 2019, which coincides with Memorial Day. Shirley Jonas made a motion to cancel the May 27, 2019 meeting and resume on June 10, 2019. Motion seconded by Phillip Riddle. The motion carried unanimously.

Committee members deliberated on the next signage topic to address at the next meeting. There was a consensus from the committee to discuss Temporary Signage on June 10, 2019.

The meeting concluded at approximately 7:57 p.m. with a motion to adjourn by Tina Chasan and a second by Mary Key. The motion carried unanimously

These minutes approved by the Leon Valley Sign Code Update Advisory Committee on the 10 of June 2019.

APPROVED



CHAIR